

Adjudication Policies For Participating Schools

1. Only ACDFA INSTITUTIONAL MEMBERS in good standing are eligible for adjudication. Membership dues are payable to ACDFA and sent to the Executive Director. See current Membership Information on the ACDFA web site (www.acdfa.org) or contact the ACDFA National Office at (301) 670-2820 or acdfa@verizon.net.
2. The ACDFA has established regions for purposes of organization only. Members are not restricted to participation exclusively or solely in their own geographic area. International members are always considered out of region. All members may participate in one or more regional conferences each year.
3. No more than two pieces from any institution may be adjudicated in a conference year. Once a work has been adjudicated, it cannot be submitted for adjudication at any other conference during the same conference year. Adjudicated works that are not accepted for the Gala Concert in one conference year may be reworked for adjudication in subsequent conference years. However, once a work has been accepted for a Gala Concert performance, it may not be resubmitted for adjudication by the same institution.
4. A work presented for adjudication may be choreographed in any idiom by a student, faculty member, or guest artist; however dance performers must be students. Dance performers include anyone seen by the audience.

A student is one who is officially declared by the represented institution as meeting one of the following criteria during the academic year in which the work is adjudicated: (1) degree, diploma, or certificate-seeking candidate, full or part-time, or (2) if not degree, diploma, or certificate-seeking candidate, having equivalent focus and track of study as determined by the institution (example: students from community or junior college programs).

If an individual had student status in the semester prior to a conference, that person may be considered a student at the conference.

A high school student may perform in an adjudication concert if s/he is registered and paying for college classes and is considered by an institution to be participating in its program.

5. On a trial basis for 2008 regional conferences, non-student musicians will be permitted to perform in adjudicated works and be visible to the audience. Non-student musicians will also be required to pay the conference registration fee as is currently expected for student musicians, unless the musician is accompanying conference classes. It should be noted that the use of student musicians is preferred as it is in accordance with this organization's mission to promote student performance. The addition of non-student musicians must work within the capabilities and resources of the host institution.
6. The maximum time for each work presented for adjudication is **12 minutes**. The burden of meeting the time requirement rests with the choreographer. ACDFA recommends that the choreographer allow a time margin within the twelve-minute limit for technical errors or theater peculiarities. The dance will be judged to begin when any one of the perceived elements of choreographic choice (lights, sound, movement) is visible or audible to the audience. This includes the rising of the curtain on a pre-lit stage. The dance ends when all perceived elements of choreographic choice have been diminished (no lights, no sound, no movement). Bows are not included in the twelve minute time limit unless they are required as part of the dance by the choreographer. If a dance goes

over 12 minutes, it is ineligible for the gala and consequently ineligible for the National Festival. It is the responsibility of the Conference Coordinator to enforce the time limit.

7. If two works are submitted, at least one must be choreographed by a student. An adjudication fee will be charged for each piece.
8. It is the responsibility of each school to obtain and secure all appropriate and necessary licenses and permissions prior to bringing any choreography to regional and national festivals for performance.
9. If a work is unable to be performed in the Gala Concert, notification must be given to the Conference Coordinator prior to the Gala selection. Institutions that are not available for participation in the gala may receive adjudication feedback but are not eligible for consideration for gala selection.
10. If an institution chooses to bring a work choreographed by a conference adjudicator, that work will be adjudicated only for performance and not considered for the gala concert. All adjudicators will be informed in advance of this information.
11. A faculty member or other chaperone from the participating institution must accompany the students.
12. No attempt is made either during the adjudication process or in the selection of works for the adjudicated concert to classify or equate college dance programs. All works presented for adjudication will be evaluated in terms of Performance and Choreography.
13. Conference participants (faculty and students) should not attempt to engage adjudicators in any conversation pertaining to conference participants, choreography or attending institutions. Questions concerning the adjudication should be directed to the Conference Coordinator or other ACDFFA Representative.
14. An audio tape or CD of concert quality will be provided by the choreographer for the adjudication in the format specified by the Conference Coordinator.
15. All conference participants must be prepared to work within the technological capabilities and all other limitations stated by the host institution.
16. Students performing in the adjudicated concert must be officially registered at the conference and are expected to participate fully in conference events.
17. A registration fee must be paid for each conference participant with the exception of Board members and host institution students working at the conference.
18. Cast replacements for works accepted for the Gala Concert must be approved by the adjudicators.
19. Regarding video/technology in adjudication, pieces being adjudicated must contain a live dance performance element.

